

SUBJECT: Minutes - 8 August 2007 Meeting of the Planning Group for the Philpott Lake, VA (Section 216) Feasibility Study

1. The meeting was held at the Henry County Administrative Building in Martinsville, Virginia on 8 August 2007 from 1400 – 1500. The meeting was attended by Bud Laroche, Ben Lane, and Richard Lewis.

2. Ben Lane briefly discussed the budget for the study and indicated that the study was currently funded at \$200,000 for 2007 (\$85,000 carry-in plus \$115,000 FY 07 work allowance). Of that amount we have already expended \$108,000 and there is approximately \$92,000 remaining. We do not think it will require all of these funds to complete stage 1 and will carry over all of the Federal funds we can for use in early FY 2008 for coordination and initiation of stage 2 work.

We should encourage all of the technical work groups to complete the stage 2 scopes of work and cost estimates by early to mid September 2007. Mr. Lewis indicated that he would finish-up the Project Management Plan, to include the scopes of work, cost estimates and funding and time schedules for the stage 2 work, by the time he retires in September. Mr. Laroche indicated that he agreed with attempting to complete stage 1 of the study by the end of September to get it done before Mr. Lewis retires and to get detailed funding requirements information to the Virginia legislature as early as possible. The latter is needed to facilitate the request for and receipt of a significant amount of funds in FY 08 and thereafter - particularly for stage 2 technical work and data collection. All agreed it is still possible for the work groups to finish up their work in the next 4-5 weeks so that Richard can coordinate and complete the PMP in September. We need to coordinate with all of the work groups to facilitate their completing their work on time.

There is no assurance that the study will be funded for 2008, because it was not in the FY 2008 President's Budget. The study has been funded over the past several years by congressional adds and may be again in FY 2008 since it appears it will be included in the House Report at \$300,000 and in the Senate at \$0. We should proceed full speed and not let funding uncertainties stop us at this point. We will know when we must stop our efforts.

Richard Lewis, Lead Planner, is retiring at the end of September 2007. Ben Lane, Project manager and Bud LaRoche, Planner and Project Manager, have no specific retirement plans to report at the moment. All of us, particularly the Planning Group, should be aware of retirements and aggressively pursue shadowing, succession or other techniques to assure that the Philpott Lake, Virginia (Section 216) feasibility study proceeds smoothly without interruption or degradation.

Richard H. Lewis
Lead Planner