

SAWRM

Department of the Army
Wilmington District, Corps of Engineers
PO Box 1890
Wilmington, North Carolina 28402

DR 37-1-6

DISTRICT REGULATION
No. 37-1-6

18 March 1987

PLANT REVOLVING FUND
Plant Replacement and Improvement Program

1. Purpose. The purpose of this regulation is to define scope, responsibilities, and procedures for administration of the Plant Replacement and Improvement Program (PRIP).

2. Applicability. This regulation is applicable through the Wilmington District.

3. References:

- a. ER 1125-2-301
- b. ER 37-2-10
- c. ER 1125-2-300
- d. ER 1125-2-303
- e. ER 1125-2-304
- f. ER 1125-2-305
- g. ER 58-2-1

4. Discussion. The PRIP supports various staff elements in the Wilmington District; however, the principal users are the Construction-Operations Division (Con-Ops), Logistics Management Office (LM), and Information Management Office (IM). PRIP requirements are submitted from the District, through Division, to HQ, USACE, for presentation to OMB and Congressional appropriation committees. The data reflects the Budget Year plus the next

*This DR supersedes DR 37-1-6, dated 30 November 1982.

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four program years, and is known as the Five Year Program. Overall management of the COE PRIP is delegated to the Water Resources Support Center. Approval of the PRIP flows downward from HQ, USACE, through Division, to the District. The Divisions allocate the program to the Districts based upon construction schedules and operations and maintenance workloads. Districts must establish a Schedule of Obligations and Expenditures and report progress to Divisions.

5. Responsibilities.

a. At the District, the Commander is responsible for administering the PRIP. Administration of the program is further delegated to the Resource Management Office and to the PRIP Advisory Committee. Decision as to the District priority of requirements and contents contained in the Five Year Program is retained by the Commander.

b. The Resource Management Office is responsible for:

- (1) Tasking District staff elements for requirements.
- (2) Performing analysis of effect of requirements on operating facility accounts, projects, and cash flow.
- (3) Calling meetings of the PRIP Advisory Committee.
- (4) Submission of program requirements to the Division.
- (5) Distribution of program guidance to applicable staff elements.
- (6) Preparing Schedule of Obligations and Expenditures and reports as required by ER 1125-2-301.
- (7) Providing PRIP managers and DE with status reports.
- (8) Insuring a midyear review of the program is conducted and staff elements are notified of revised programs.

c. The PRIP Advisory Committee, comprised of the Chief, Resource Management Office; Chief, Program Management; Chief, Information Management Office; Chief, Logistics Management Office; Chief, Construction-Operations Division, and Chief, Contracting Division is responsible for:

- (1) Reviewing the PRIP Five Year Program requirements as submitted by the staff elements and recommending a District priority list to the Commander.
- (2) Conducting a midyear program review and recommending reprogramming actions to the Commander.
- (3) Recommending items to be procured from the approved equipment list in the event additional funds become available.

d. Staff elements are responsible for:

(1) Submitting requirements to the Resource Management Office (RMO) within required timeframe in prioritized order.

(2) Submitting a Schedule of Obligations and Expenditures to the RMO.

(3) Reprogramming their portion of the program so that maximum use of available funds occurs.

(4) Insuring Requests for Contracts are initiated in a timely manner so that equipment is received prior to year's end.

e. Contracting Officers are responsible for awarding the contracts to insure equipment is received prior to 30 September (reference ER 1125-2-301, appendix F).

6. Procedures. The sequence of procedures is as follows:

a. The RMO will develop and maintain the PRIP Advisory Committee Charter and maintain official committee records.

b. The RMO will issue calls for requirements per schedule found at appendix A.

c. SAW staff elements will develop requirements and submit to RMO as requested.

d. The RMO will analyze requirements to determine effect on operating facility accounts, projects, and cash flow.

e. The RMO will call meetings of the PRIP Advisory Committee and present analysis as cited in paragraph 6d.

f. The Committee will review and recommend priority to the Commander. If priority agreement cannot be reached by the committee, the RMO will so document.

g. The RMO will brief the Commander on the committee's recommendations, nonagreements, and effect of program on Overhead/Technical Indirect and Direct Services. The RMO will forward approved plan to the Division.

h. Upon receipt of approved program from the Division, the RMO will notify staff elements of their program and request Schedule of Obligation and Expenditure Plan.

i. The RMO will monitor accrued expenditures against the plan and perform progress reporting to SAD.

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j. The RMO will schedule a committee meeting to conduct a midyear review of the program. The committee will recommend reprogramming actions to the Commander. (Staff elements must have documentation ready for contract by midyear.)

k. The committee will meet to recommend items to be purchased from the approved plan in case additional funds are made available.

l. Contracting Officers will insure contracts specifies that delivery is required prior to 30 September.



Appendix A
Submission Schedule

PAUL W. WOODBURY
Colonel, Corps of Engineers
Commanding

APPENDIX A

	DF TO OPERATING OFFICIALS	DUE DATE TO SAWRM	DUE DATE TO SAD	DUE DATE TO OCE
(1) MAJOR ITEMS	15 JANUARY	1 MARCH	15 APRIL	1 MAY
(2) VEHICLE REQUESTS	15 JANUARY	1 MARCH	15 APRIL	1 MAY
(3) VEHICLE ORDER	15 MARCH	1 MAY	15 JUNE	1 JULY
(4) OTHER BUDGET ITEMS EXCEPT ADP	15 MARCH	1 MAY	15 JUNE	1 JULY
(5) UPDATE MAJOR ITEMS	15 APRIL	1 JUNE	15 JULY	1 AUGUST
(6) FINAL PRIP (INCL ADP)	14 JUNE	31 JULY	14 SEPT	30 SEPT