

SAWVP

DEPARTMENT OF THE ARMY  
Wilmington District, Corps of Engineers  
P. O. Box 1890  
Wilmington, North Carolina 28401

DISTRICT REGULATION  
NO. 690-1-33

11 August 1970

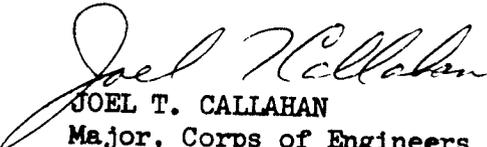
CIVILIAN PERSONNEL

Outside Employment and Interests

1. Purpose and Scope: To inform all employees of Department of the Army and Corps of Engineers policy on this subject. This policy applies to all Wilmington District employees.
2. References: AR 600-50.
3. Policy: It is the policy of the Wilmington District that employees shall not engage in outside employment nor have any conflicts of interest which might influence or interfere with the performance of their official duties.
4. Department of the Army employees shall not engage in private outside employment, with or without compensation, which
  - a. Interferes with the performance of their Government duties.
  - b. May reasonably be expected to bring discredit upon the Government or the Department of the Army.
  - c. Would place them in a position where there is a conflict between their private interests and the public interests of the United States.
5. All civilian employees are prohibited from using their civilian titles or positions in connection with any commercial enterprise or in endorsing any commercial product. This prohibition shall not be deemed to preclude publication by such personnel of books or articles which identify them as the author by reference to their civilian title or position, provided that publication of such material has been cleared under existing procedures. Personnel who engage in outside teaching, speaking, and writing activities for pay will observe the provisions of AR 360-5.
6. Except where precluded by the Provisions of paragraph 4c above, employees are free to engage in lawful financial transactions, such as the purchase of stocks, bonds, and commodities for bona fide investment purposes, to the same extent as private citizens.

~~This regulation supersedes District Regulation 690-1-33, 14 November 1968~~

7. Any employee desiring to accept outside employment should make a written request for approval of such employment. The request should include a brief description of the type of employment; hours which the employee is or will be required to work; and an opinion as to the likelihood of interference with the performance of regular Government duties, possible conflicts of interest, or the possibility of bringing discredit upon the Department of the Army. The request should be submitted through the chief of the section, branch and/or division in which the employee is employed for review and recommendation to the Personnel Office. The Appointing Officer or his designee will make a determination as to the propriety of the proposed outside employment and advise the employee in writing of the decision reached. Copies of correspondence in each case resolved will be filed in the employee's official personnel folder.
8. Civilian employees of the Corps of Engineers may not accept employment with or compensation from private persons or firms, state or municipal governments or corporations, nor engage in private business or practices, unless the service rendered is performed outside regular office hours and does not interfere with official duties of the employees. They may not accept such employment, regardless of the time of performance of the work, where it would influence the performance of the duties of their official positions; where the information available to them as Government employees might give them unfair advantage over competitors; or where the outside services rendered would have any connection with any work project, improvement, or enterprise that touches on the duties of the Corps of Engineers. Leave without pay will not be granted to permit an employee to accept private employment or non-Federal public employment.
9. Employees and employee organizations are invited to submit comments on or suggestions for the improvement of this regulation, since it is under constant review. Any such comments should be reduced to writing and forwarded to the Personnel Officer for appropriate consideration.

  
JOEL T. CALLAHAN  
Major, Corps of Engineers  
Acting District Engineer

DISTRIBUTION  
D plus  
Pers Ofc (50)