

14 March 2005

SUBJECT: Hatteras and Ocracoke Islands, North Carolina, Feasibility Study,
13 January 2005, Project Delivery Team (PDT) Meeting

1. On 13 January 2005, a Project Delivery Team Meeting was held for the subject feasibility study. The following team members were in attendance:

Glenn McIntosh, CESAW-PM-C
Sharon Haggett, CESAW-PM-C
Richard Lewis, CESAW-TS-PS
Bob Snipes, CESAW-TS-EG
Bob Finch, CESAW-TS-PS
Rob Hanson, NCDOT

Greg Williams, CESAW-TS-EC
Jim Jacaruso, CESAW-TS-EE
Jocelyn Collins, CESAW-TS-EE
Phil Payonk, CESAW-TS-PE
Brooke Lamson, CESAW-OC

2. Sharon Haggett introduced the meeting by presenting the following agenda items to be discussed:

Budget Review
Task Force (Federal)
 Goals/Outcomes
 Cooperating Agency(ies)
FY 05 Tasks to Accomplish
Next Meeting of Full PDT

Rob Hanson added the following:

Follow-up to April 2004 Meeting
NCDOT Organizational Changes
Current Status of NCDOT Related Studies

3. Ms. Haggett then discussed the following "Original" Plan of Fiscal Year 2004:

PLANNED FY 04		\$390,000
FEDERAL – 50%	\$195,000	
NON-FEDERAL – 50%	\$195,000	
ACTUAL FY 04 EXPENDED		\$173,996
FEDERAL	\$109,660	
NON-FEDERAL WORK-IN-KIND	\$64,336	
NON-FEDERAL CASH UNEXPENDED AND CARRIED INTO FISCAL YEAR 2005	\$75,000	
FISCAL YEAR 2005 REQUEST		\$660,000
FISCAL YEAR 2005 CONFERENCE AMOUNT		\$250,000

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4. Ms. Haggett the discussed what was accomplished in Fiscal Year 2004 and what has happened thus far in Fiscal Year 2005:

FY 04 Accomplishments:	
FCSA Signed	November 2003
Full PDT Meeting	January 2004
Public Scoping Meeting	April 2004
Initial Feasibility Scoping Meeting	July 2004
House Mark-up of FY 05 Budget	July 2004
P2 Schedule Implementation	July-September 2004
FY 05 Accomplishments to Date:	
Continuing Resolution Authority	October-December 2004
Initial Work Allowance	January 2005

Fiscal Year 2005 funding requirement, a list of activities to be accomplished with these funds, a list of what would be accomplished with additional funds that have been requested, and a status of funds provided, both Federal and Non-Federal is provided at the end of these minutes.

5. The Corps agreed to provide written request to NCDOT for Fiscal Year 2005 funds within the next few weeks after coordinating with Rob Hanson on the amount. Rob indicated that NCDOT has budgeted \$4.5 million for life of this study.

6. Rob Hanson then provided a brief overview of reorganization within NCDOT. NCDOT is going to a regional system for planning, NEPA, Project Management and budget. The state will be divided into three regions – eastern, central, and western. Mr. Hanson will head up the eastern region effective 1 March 2005. With the reorganization, Mr. Hanson will also oversee all eastern NCDOT projects in the project development phase. This will allow Mr. Hanson to better coordinate with Mr. Stan White, Chairman of Dare County Commissioners, who is also on the NCDOT Board of Transportation.

7. Mr. Hanson suggested that a follow-on meeting be conducted to the April 2004 Public Scoping Meeting. After discussion, it was agreed that perhaps a newsletter providing an update on the work efforts be prepared and provided to those on record as having attended the meeting in April. We have email addresses and/or US Postal addresses. Need more public involvement and this would provide a mechanism in which the public could provide comments and/or concerns. One additional subject to be discussed in the newsletter would be a brief description of the federal budget process to explain how and why we get or do not get the funds we need.

8. A discussion then ensued on how the Corps proposed to utilize the funding received in Fiscal Year 2005. This is provided in the table at the end of these minutes. Concerned was raised that we not duplicate work that has already been accomplished by either other government agencies or consultants working for NCDOT. GIS is critical component and tool for this effort. It was agreed that a meeting should be held to obtain this information. Corps team members will come up with a list of information that we need and provide this to Mr. Hanson. Mr. Hanson

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will then coordinate with various agencies/stakeholder/consultants to bring them to the table to discuss what information is available. A tentative date of 2 March 2005 was selected for this meeting to be held in Raleigh. Mr. Hanson will check his schedule when he gets back to Raleigh and confirm or suggest alternate dates to Glenn McIntosh.

9. Mr. Hanson then provide a brief update on NCDOT studies underway in the area to include the Bonner Bridge Replacement effort. The Corps needs to make request to NCDOT for copies of any study reports that have been prepared within the Hatteras and Ocracoke Island Feasibility Study Area.

10. Federal Task Force – Outcome/Goals. The suggestion to establish one came from the Corps at the July 2004 Initial Feasibility Scoping meeting. We need to define what is the purpose of such a task force. One suggestion of purpose is to be able to leverage all federal funds available for this study. This would come into effect to answer the question of who pays for detailed study/analysis of any alternative NOT implemented by the Corps. Another purpose suggested was to be a consensus builder with National Parks Service. NCDOT thought that a task force would be a good decision tree process for resolving conflicts. If consensus cannot be reached at lower levels within conflicting agencies, we could raise it to the next level for resolution. Mr. Hanson believed that the current Outer Banks Task Force (OBTF) serves such a purpose. However, for this to work, the OBTF would have to be exempted from the Federal Advisory Committee Act.

11. One option to a federal task force would be to establish criteria for Cooperating Agencies such as Corps of Engineers – Civil Works, NCDOT, FHWA, National Parks Service. If an alternative cannot be implemented by the Corps, then perhaps one of the Cooperating Agencies could and would then be able to use the EIS developed as part of this Feasibility Study.

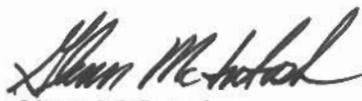
12. The Corps will develop recommendations and provide update at next PDT meeting. We need to have a recommendation before the next OBTF meeting on May 24, 2005.

13. Taskers developed during the meeting are as follows:

Provide annual update for participants of the April 2004 Public Scoping Meeting to include general federal budget process discussion – Corps to work with NCDOT on this.

Hold PDT meeting in Raleigh with other agencies at NCDOT office to prevent/minimize duplication of efforts that have already been accomplished.

All technical aspects to include coordination with Dr. Stan Riggs, ECU, and Rob Thieler with USGS.



Glenn McIntosh
Project Manager

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FY 2005 FUNDING
HATTERAS OCRACOKE FEASIBILITY STUDY
PDT MEETING
DECEMBER 13, 2005

FY 05 FEDERAL CONFERENCE AMOUNT	\$ 250,000
Less Savings & Slippage (21%)	- 52,500
Federal Funds Available for Use (\$197,500)	200,000
Sponsor's Cash*	100,000
Total Funds Available for Use in FY 05	\$ 300,000
Sponsor In-Kind*	100,000

*NOTE: The Feasibility Study is cost shared at 50% federal and 50% non-Federal with the possibility of up to all of the non-Federal cost being provided as work-in-kind. It is assumed that approximately half of the non-federal cost share would be provided in cash.

Priority work to be accomplished in Fiscal Year 2005 is the Baseline Report, construct the "skeleton" of the Geographic Information System, and investigation/development of legislative language for a national level task force.

To completely move out on this effort and fund it, the following funds would be required:

OFFICE	FUNDING REQMT	OFFICE	FUNDING REQMT
Programs Mgmt	\$ 13,000	Geotechnical Labor	\$ 71,840
Project Mgmt	70,000	Geotech Contracting (Data from Universities)	8,000
Project Mgmt Travel	5,000	Coastal	100,000
Png Services Labor	169,136	General Engineering (GIS/Graphics)	150,000
Png Services Travel	1,000	Design Oversight	15,000
Environ Labor GIS/Graphics (Not including SOW for data gaps)	175,140	Engr Branch	0
Environ GIS Requirements.	41,500	Tech Services Div	0
Planning Mgmt	15,000		
Total Estimated Cost			\$ 819,616

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FY 2005 FUNDING
HATTERAS OCRACOKE FEASIBILITY STUDY
PDT MEETING
DECEMBER 13, 2005

With the limited funding currently available, the table below represents how the current funding of \$300,000 will be distributed with a second column showing realistic funding utilization if additional funds were provided.

OFFICE	FY 05 FUNDING	ADDITIONAL FY 05 FUNDING
Programs Mgmt	\$ 13,000	\$ 0
Project Mgmt Labor	70,000	0
Project Mgmt Travel	5,000	0
Plng Services – Labor(Implementation of National Level Task Force/Rpt Writing/Economic Coord to include Inventory Land Ownership, Structures and Land Use)	54,000	40,000
Plng Services – Travel)	1,000	0
Environmental Labor GIS/Graphics (Existing data on Protected species, wetlands, SAV, cultural Resources, essential fish Habitat, and Water Quality)	40,000	45,000
Planning Branch	0	15,000
Geotechnical	30,000	5,000
Coastal (Gather data on bathymetry, shoreline, erosion)	47,000	3,000
General Engineering (GIS/Graphics)	40,000	35,000
Design	0	15,000
TOTALS	\$ 300,000	\$ 158,000

Additional funds have been requested from Corps Headquarters in the amount of \$200,000. After savings and slippage of 21%, actual funds received would be \$158,000.

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FY 2005 FUNDING
HATTERAS OCRACOKE FEASIBILITY STUDY
PDT MEETING
JANUARY 13, 2005

STATUS OF EXPENDITURES THROUGH DECEMBER 31, 2004:

EXPENDITURES THROUGH SEPTEMBER 30, 2004:

FEDERAL:	\$109,660.23
NON-FEDERAL:	0.00

TOTAL THROUGH FY 04	\$109,660.23
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EXPENDITURES FOR FY 05 THRU DECEMBER 2004:

FEDERAL:	\$ 24,656.40
NON-FEDERAL:	17,398.69

TOTAL TO DATE FOR FY 05	\$ 42,055.09
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TOTAL THROUGH DECEMBER 31, 2004:	\$151,715.32
FEDERAL	(169,114.01)
NON-FEDERAL	(17,398.69)

WORK-IN-KIND CREDIT THROUGH SEPTEMBER 2004	\$ 64,336.00
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